

## Health and Safety Plan for School Visits (RAMS)



This document outlines the steps we will take to ensure we manage the risks associated with school groups visiting our premises. We consider our premises to be a low risk environment, however children must be supervised at all times and will be shown how to appropriately behave around animals.

### Risk Management Procedure

We will ensure that all reasonably practicable steps are taken to eliminate or minimise any risks/hazards under our control, to prevent harm from occurring.

We will do this by first systematically identifying all hazards and risks in our business. Once our hazards have been identified, we will assess each one to determine if they can first be eliminated altogether by removing any chance of someone being injured by the hazard. If we are unable to eliminate the hazard we will implement controls so far as is reasonably practicable, to reduce the risk of the hazard causing death or harm to anyone. As a final measure, we may use personal protective equipment or administrative controls.

The risks we have identified for School children visiting our site are:

Risk	Control
Children being kicked or bitten by an animal	<ul style="list-style-type: none"><li>• The animals we have on our site are very tame.</li><li>• Children will be shown how to appropriately pet the animals</li><li>• The children are separated from animals by fences for most of the time and when they do enter the same area as the animals they are accompanied by adults.</li></ul>
Risk of electric shock from electric fences	<ul style="list-style-type: none"><li>• The children are supervised throughout the visit.</li><li>• The children are not permitted near the electric fence and there is a barrier in between to prevent access.</li></ul>
Risk of child wandering off and getting lost in the swamp	<ul style="list-style-type: none"><li>• Children are closely supervised while on the premises.</li><li>• The area is fully fenced.</li></ul>
Risk of falling/stumbling on uneven surfaces	<ul style="list-style-type: none"><li>• Children are closely supervised while on the premises.</li><li>• They are told to walk not to run to minimise the risk of falling.</li></ul>

<p>Risk of injury from kitchen utensils or oven</p>	<ul style="list-style-type: none"> <li>• Children are only working with plant-based food and are closely supervised by adults.</li> <li>• No frying oil is used.</li> <li>• Knife work is closely supervised or carried out by an adult.</li> <li>• First aid kit on site for minor injuries.</li> </ul>
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### Site Safety Rules

- Please ensure children are supervised by your teachers and helpers at all times.
- Stay in the designated areas and do not enter other parts of the property.
- If you or any of your party are experiencing any cold or flu like symptoms please do not enter the property.
- If anyone is injured while on site, please inform a member of our staff immediately so we can both assist the injured person and record the injury in our register.
- In the event of an emergency, please follow the instructions of our staff.

### COVID-19

We are committed to taking all reasonably practicable steps to prevent the possible spread of COVID-19 on our premises. We ask anyone who is unwell to please stay home, this includes staff and visitors. We provide hand sanitiser and ensure our premises are cleaned regularly. As this is an outdoor activity, masks are not required.

If you have any questions please contact Maia directly.

The team at Te Paranui Animal Sanctuary and Permaculture Homestead

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